

Life to Eagle Process



Catalina Council

Outline



- 📄 Welcome
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- 📄 Putting it All Together
- 📄 Eagle Board of Review
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- 📄 Questions and Answers

Catalina Council, BSA

Introduction



- 📄 Purpose: Ensure all District Follow BSA Guide to Advancement Procedures
- 📄 Fundamental rule: “ ...no council, district, unit or individual has the authority to add or subtract from the advancement requirements.”
- 📄 2017 Guide to Advancement
 - Section 9 – The Eagle Scout Rank
 - Available on-line at : <http://www.scouting.org/filestore/pdf/33088.pdf>
 - Steps to Eagle listed on pages 65-76
- 📄 This presentation, Eagle Contacts, Project ideas, 2015 Project Book, 2017 Eagle Application available at:

<http://www.scouting.org/scoutsource/BoyScouts/AdvancementandAwards/Resources.aspx>

Also: On Spanish Trails Website: Advancement Info and Training, Eagle Scouts tab. <https://catalinacouncil.org/districts/spanish-trails-district/spanish-trails-advancement-info-training/>

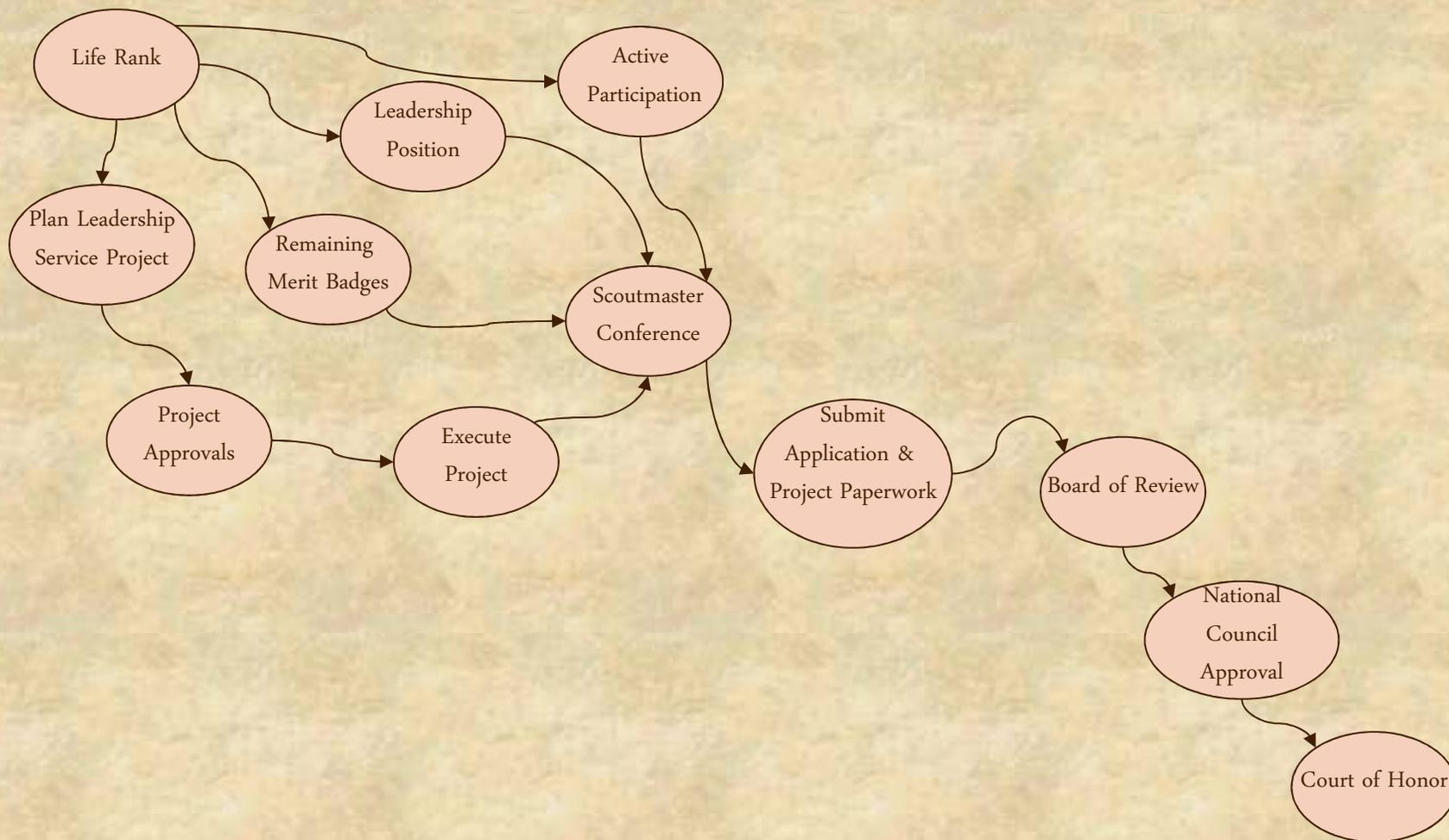
Basic Requirements



Listed in the Boy Scout Handbook

- 1. Active at least 6 months as Life Scout
- 2. Demonstrates Scout Spirit
- 3. 21 Merit Badges, 13 required
- 4. At least 6 months leadership position while a Life Scout
- 5. **Leadership** service project
- 6. Scoutmasters Conference
- 7. Board of Review

Outline of Life to Eagle Steps



Age Requirements



- ☞ MUST finish ALL requirements before 18th birthday
 - Tenure requirements force Life rank by 17 ½
- ☞ Board of Review can be after 18th birthday if all other requirements were complete on time.
- ☞ Council will accept application after 18th birthday
 - Council must complete review, Board of Review and submit to National within 90 days of 18th birthday
 - Submit ASAP to make this possible
- ☞ Encourage Scouts to complete before 18th birthday
- ☞ Extenuating circumstances procedure in Guide to Advancement page 74.
 - Extensions are rarely granted, severe and uncontrollable circumstances had to occur.



The Eagle Project



Key elements

- Must be vehicle to demonstrate leadership (at least two others).
- Permits scout to plan, organize, lead, solve problems. Procedure should not be very narrow or scripted by the benefitting organization or others.
- Scout is the leader for the entire process, not one of the workers.
- Adults and others can coach, offer advice or expertise, but the final decisions lie with the scout.
- **Must be approved by the District Advancement Committee in advance.**

Eagle Project Workbook

- **Restrictions**

- **There are no required minimum hours for a project. No one may tell you how many hours must be spent on it. However projects that resemble Star or Life service should not be considered.**
- Routine labor is not normally appropriate for a project.
 - This might be defined as a job or service you may provide as part of your daily life, or a routine maintenance job normally done by the beneficiary (for example, pulling weeds on the football field at your school, cleaning, or painting only.)
- Normally “Community” would not refer to individuals, unique circumstances can be considered by council or district advancement committees.
- While projects may not be of a commercial nature or for a business, this is not meant to disallow work for community institutions, such as museums and service agencies (like homes for the elderly, for example), that would otherwise be acceptable.
 - Some aspect of a business operation provided as a community service may also be considered—for example, a park open to the public that happens to be owned by a business.
- A project may not be a fundraiser. In other words, it may not be an effort that primarily collects money, even for a worthy charity.
 - Fundraising is permitted only for securing materials and facilitating a project, and it may need to be approved by your council.
 - See “Eagle Scout Service Project Fundraising Application” in final plan section.
- No more than one Eagle Scout candidate may receive credit for working on the same Eagle Scout service project.
- Projects may not be performed for the Boy Scouts of America, or its councils, districts, units, or properties.

Five Tests of an Acceptable Eagle Project Proposal



- ☞ The project provides sufficient opportunity to meet the requirement.
- ☞ The project appears to be feasible.
- ☞ Safety issues will be addressed.
- ☞ Action steps for further details planning are included.
- ☞ The young man is on the right track with a reasonable chance for a positive experience.

Example Eagle Projects



Satisfactory

- Non-native vegetation removal in national park
- Installation of animal/vandal proof trash containers at school
- Brick paving of patio at church, park, school
- New Construction or additions. Insulated and dry-walled two homes for families in Mexico
- Rebuilt recreational equipment and built/installed flower boxes at a senior center
- Built a par course for a local fire department
- Rebuilt sections of National forest trails in the Catalina's
- Collected supplies for and distributed hygiene kits for Primavera foundation.
- R&R'd a wall around a veterans cemetery.
- Built a shed to store tack equipment.
- Built bat houses at a regional park or National Forest area.
- Built a playground for a church.
- Built and installed benches at a church, park, trail, school.

Example Eagle Projects



☞ Marginal - potentially miss one or more standards

- Sponsor annual food drive (leadership questions)
- Collection Projects , Flags, Toys, Hygiene Kits (leadership questions)
- Set up/tear down for public concert (check for commercial/business limitation)
- Blood Drive (leadership questions, but possible)

☞ Unsatisfactory

- Trail maintenance at Camp Lawton (Service to BSA)
- Muscular Dystrophy funding campaign (Fund raising not allowed)
- Build ramadas and picnic areas at mine (No business support, that doesn't impact community)
- Perform janitorial service at church (Routine labor)
- Painting community center, church, school, rooms (routine labor)
- Weeding or trash pickup (Routine labor)

Planning and Approving the Eagle Project



- 📄 Scout should read the entire project book, he affirms he did on Proposal Page E
- 📄 Scout must plan work, organize personnel and direct to completion.
- 📄 Scout provides a copy of “Navigating the Eagle Scout Service Project” to the beneficiary.
- 📄 Approval, prior to the start of work is required from:
 - The benefiting organization
 - The unit leader
 - The unit Committee Chair
 - District advancement committee (Catalina Council designee)

Planning and Approving the Eagle Project



- ☞ Unit leader, unit committee and district advancement committee must verify:
 - Project will allow the scout to demonstrate leadership.
 - Unit Leader and Committee Chair agree to support the scout and ensure he leads.
 - Checked against Limitations.
- ☞ Project Proposal: What to submit
 - Project Proposal – Complete and as detailed as possible.
 - Contact Sheet completed
 - All signatures on Proposal Page E.
 - Fundraising Application on Fundraising application page A with signatures if applicable. Be sure to have read and understand rules on Fundraising application page B.

Eagle Project Workbook



- 📄 Contains all instructions
 - New Workbook available
<http://www.scouting.org/scoutsource/BoyScouts/AdvancementandAwards/Resources.aspx>
 - Follow the directions
 - Be sure the write up answers to the questions posed in the workbook
- 📄 Key vehicle for communicating to unit leader, unit committee, district advancement committee and Eagle Board.
 - This should be an example of a scouts best work, spell check and grammar at a minimum should be checked
 - Legibility important for reviewers, new book is fillable on a computer.
- 📄 Workbook should be complete
 - Contain all plans, and any changes
 - If something changes, don't eliminate the older material, just add to it.
- 📄 Add pages as required.

Eagle Project Workbook

- Detailed Contact information sheet, including registration numbers for leaders.
 - Scout, Unit, Unit Leader, Unit Committee Chair, Unit Adv. Chair, Project Beneficiary, Project Beneficiary Rep., Council Service Center, Council/District Approver, Project Coach .
- Proposal Areas
 - Project Description and Benefit
 - Giving Leadership
 - Materials
 - Supplies
 - Tools
 - Permits and Permissions
 - Preliminary Cost Estimate
 - Project phases
 - Logistics
 - Safety Issues
 - Further Planning Steps
 - Candidates Promise
 - Leader and Benefitting Organization signature blocks

Eagle Project Workbook – Project Proposal



Project Description and Benefit Eagle Scout candidate:

-  Briefly describe the project. Attach sketches or “before” photographs if these will help others visualize it.
-  Tell how your project will be helpful to the beneficiary. Why is it needed?
-  When do you plan to begin work on the project?
-  How long do you think it will take to complete?

Giving Leadership

-  Approximately how many people will be needed to help on your project?
-  Where will you recruit them (unit members, friends, neighbors, family, others)? Explain:

-  What do you think will be most difficult about leading them?

-  **Materials** (*Materials are things that become part of the finished project, such as lumber, nails, and paint.*)

-  What types of materials, if any, will you need? You do not yet need a detailed list of exact quantities, but you must show you have a reasonable idea of what is required.

Eagle Project Workbook - Project Proposal



 **Supplies** *(Supplies are things you use up, such as masking tape, tarps, and garbage bags.)*

- What kinds of supplies, if any, will you need? You do not yet need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

 **Tools**

- What kinds of tools, if any, will you need?

 **Permits and Permissions** *(Note that property owners normally secure permits.)*

- Will you need to secure permissions or permits (for example, building permits)? Who will obtain them?
- How much will they cost? How long will it take to secure them?



Eagle Project Workbook - Project Proposal



Preliminary Cost Estimate

 *(You do not need exact costs. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate*

 *of expenses.)*

 *(Enter your estimated expenses) **Fundraising** Explain where you will get the money for total costs indicated below, left.*

 **Materials:**

 **Supplies:**

 **Tools:**

 **Other*:**

 **Total costs:**

 **Such costs as food, water, gasoline, parking, permits, equipment rental, sales tax, etc.*

Eagle Project Workbook - Project Proposal



Project Phases

-  Think of your project in terms of phases and list what they might be. The first might be to complete your final plan.
-  Others might include fundraising, preparation, execution, and reporting. You may have as many phases as you
-  want, but it is not necessary to become overly complicated.
-  1.
-  2.
-  3.
-  4.
-  5.
-  6.
-  7.
-  8.



Eagle Project Workbook - Project Proposal



- 📄 **Logistics** *(A Tour Plan has also been called a “Tour Permit.” Check with your council service center to determine if one is required.)* Exact quantities, but you must show you have a reasonable idea of what is required.
- 📄 How will you handle transportation of materials, supplies, tools, and helpers? Will you need a Tour Plan?
- 📄 **Safety Issues** *(The Guide to Safe Scouting is an important resource in considering safety issues.)* First Aid Kit is absolutely essential, means of contacting emergency personnel.
- 📄 Describe the hazards and safety concerns you and your helpers should be aware of as this project is conducted.
- 📄 **Further Planning** *(You do not have to list every step, but it must be enough to show you have a reasonable idea of how to complete a final plan.)*
- 📄 List some action steps you will take to complete a final plan. For example, “Complete a more detailed set of drawings.”
- 📄 **Candidate’s Promise** *(Signed before approvals below are granted)*
- 📄 On my honor as a Scout, I have read this entire workbook, including the “Message to Scouts and Parents or Guardians” on page 21. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chosen as beneficiary.

Eagle Project Workbook – Final Plan



Eagle Scout Service Project Final Plan

-  *Eagle Scout requirement 5 says you must “plan” and “develop” your service project. Though this final plan is a tool for your use, and is not approved or signed, it is important in helping to show you have done the required planning and development. Note, however, that it is not necessary to provide details that are not necessary to the accomplishment of your project.*
-  *A Scout who is prepared will complete the final plan and ask a project coach to review it with him. The council or district representative who approved your proposal may have agreed to serve as your project coach, or someone else may take on this important role. His or her involvement and review of your final plan is optional, but it can help you avoid many problems or mistakes. This can also improve your chances of passing the Eagle Scout board of review. **Scout Service Project Final Plan***
-  **The Final Plan section is a tool for the scout, you are not required to fill it out or submit it with your eventual Eagle Application. Use should be encouraged to aid the scout in planning and ensure all aspects and contingencies have been covered.**

Eagle Project Workbook – Fundraising Guidelines/Approval Form



☞ Procedures and Limitations on Eagle Scout Service

☞ **Project Fundraising-****This application is not necessary for contributions from the candidate, his parents or relatives, his unit or its chartered organization, parents or members of his unit, or the beneficiary. All money left over, regardless of the source, goes to the beneficiary.*

☞ If the standards below are met, your fundraising effort likely will be approved.

- 1. Eagle Scout service projects may not be fundraisers. In other words, the candidate may not stage an effort that primarily collects money, even if it is for a worthy charity. Fundraising is permitted only for securing materials, and otherwise facilitating a project. Unless the effort involves contributions only from the beneficiary, the candidate, his parents or relatives, his unit or its chartered organization, or from parents or members in his unit, it must be approved by the local council. This is achieved by submitting the Eagle Scout Service Project Fundraising Application.
- 2. It must be clear to all donors or event participants that the money is being raised on behalf of the project beneficiary. **Once collected, money raised must be turned over for deposit to an account of the beneficiary or the candidate's unit, until needed for the project. If the unit receives the funds, it must release them to the beneficiary once expenses have been paid.**

Eagle Project Workbook – Fundraising Guidelines/Approval Form



- 3. Any contracts must be signed by a responsible adult, acting as an individual, without reference to the Boy Scouts of America. The person who signs the contract is personally liable. Contracts must not and cannot bind the local council, Boy Scouts of America, or the unit's chartered organization.
- 4. If something is to be sold, we want people to buy it because it is a quality product, not just because of an association with Scouting. Buyers or donors must be informed that the money will be used for an Eagle Scout service project to benefit the school, religious institution, or community chosen, and any funds left over will go to that beneficiary.
- 5. Any products sold or fundraising activities conducted must be in keeping with the ideals and principles of the BSA. For example, they must not include raffles or other games of chance.
- 6. Should any donors want documentation of a gift, this must be provided through the project beneficiary, not the Boy Scouts of America. If a donor or fundraising participant wants a receipt, this, too, must be provided in the name of the beneficiary.
- 7. Youth are not normally permitted to solicit funds on behalf of other organizations. However, a local council may allow an exception for Eagle Scout service projects.

Eagle Project Workbook – Fundraising Guidelines/Approval Form

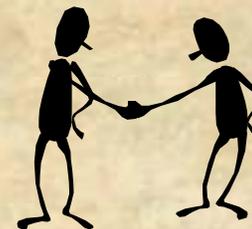


📄 Eagle Scout Candidate – Contact Info

📄 Project Beneficiary (Name of religious institution, school, or community) – Contact Info

📄 Project Beneficiary Representative (Name of contact for the project beneficiary) – Contact Info

- Describe how funds will be raised:
- Proposed date the service project will begin:
- Proposed dates for the fundraising efforts:
- How much money do you expect to raise?:
- If people or companies will be asked for donations of money, materials, supplies, or tools*, how will this be done and who will do it?
- **You must attach a list of prospective donor names and what they will be asked to donate. This is not required for an event like a car wash.*
- Are any contracts to be signed? If so, by whom?
- Contract details:



📄 Approvals – Beneficiary, Unit Leader, Authorized Council Approver

New Eagle Project Workbook – Project Final Report



Eagle Scout Service Project Report

 *To be completed after the service project has been concluded*

Eagle Scout candidate:

- Once planning was completed, when did the work begin? When was it finished?

Summary

- What went well?
- What was challenging?

Changes

- What changes were made as the project was conducted?

Leadership

- In what ways did you demonstrate leadership?
- What was most difficult about being the leader?
- What was most rewarding about being the leader?
- What did you learn about leadership, or how were your leadership skills further developed?

New Eagle Project Workbook – Project Final Report



Materials, Supplies, Tools

- Were there significant shortages or overages of materials, supplies, and tools? If so, what effect did this have?

Entering Service Project Data

- The Boy Scouts of America collects information on the hours worked* on Eagle Scout service projects because it points to achievement on our citizenship aim. So that you can assist with the data collection, please keep a list of the people who help on your project, and a log of the number of hours they work. Then, please provide the information requested below. Be sure to include yourself, and the time spent on planning.
- **Number of Hours:**
- **The Eagle Scout candidate, Other Scouts, Other youth(brothers, sisters, friends, etc. (non-BSA registered), Adult Leaders, Other Adults(non-BSA registered), Totals.**

 ***There is no requirement for a minimum number of hours that must be worked on an Eagle Scout service project. If you have been told you must meet a minimum number of hours then you may lodge a complaint with your district or council. If you have given leadership to an otherwise worthy project and are turned down by your board of review solely because of a lack of hours, you should appeal the decision.**

New Eagle Project Workbook – Project Final Report



Funding

- Describe your fundraising efforts:
- How much was collected? How much was spent?
- If your expenses exceeded funds available, explain why this happened, and how excess expenses were paid.
- If you had money left over after the project completion, did you turn it over to the project beneficiary? If “No,”
- when and how long will that take place?
- How were the donors thanked?

Photos and Other Documentation

- If you have them, attach any “before,” “during,” and “after” photographs. Attach letters, maps, handouts, printed materials, or similar items that might be helpful to your board of review.

Candidate’s Promise

- *On my honor as a Scout, I was the leader of my Eagle Scout service project and completed it as reported here.*

Eagle Scout Rank Application



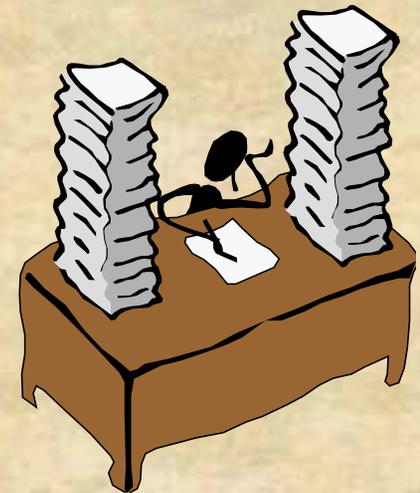
- ☞ Provides evidence of a properly registered Scout and that each of the 6 requirements has been performed and completed prior to the Scout's 18th Birthday
- Part 1 - Make sure that dates are correct, and consistent with BSA rules and policy.
 - Reqmt 6 months of Active Participation occurred since Life Board of Review
 - Reqmt 2. It is courteous to check with your references before using them. Do not use relatives other than parents/guardians
 - Reqmt 3. Be sure Merit Badge dates are consistent with Council records and rank advancements, use blue card dates.
 - Reqmt 4. Be sure that leadership position/s cover 6 months AFTER Life rank, before 18th birthday, and are among those listed on the application
 - Reqmt 5. Project must be complete and Final Approval Signatures Received.
 - Reqmt 6. Scoutmaster Conference held, review with Scout along with review of Statement of Ambition.
 - Reqmt 7. The statement of ambitions and life purpose, leadership positions held and honors and awards should be reviewed in Scoutmaster's conference.

Unit Review



Unit must verify all requirements except Board of Review

- Merit Badges -- Check for currently required badges
- Leadership positions -- 6 months while Life, listed position
- The Project -- covered in detail later
- Application -- Ages, dates, ranks etc.
- Scoutmasters Conference
 - Life ambition and purpose
 - Positions held in Religious, School, Camp, Community which the scout demonstrated leadership.
 - Honors, Awards
 - Future Plans in Scouting (How is he giving back)
 - Career/Life goals and ambitions.
 - Scout should have this written and reviewed !!
 - This is part of meeting requirement 6.
 - Counseling



Troop Records



- ☞ Troop records are vitally important. Eagle applications are checked against Council records when submitted. In case of errors or omissions, troop records are only recourse.
- ☞ Date earned is record date for Rank advancement and Merit Badges - NOT Court of Honor date or date that Advancement Report is submitted
- ☞ Transfer records are important for Scouts who move in or out of the area, or change troops
- ☞ Unit Advancement Chair should understand advancement and record keeping procedures well. Help is available if needed.
- ☞ Advancement Chair should review the Eagle application for accuracy and completeness.

Leadership Requirements



Acceptable Positions of Responsibility (Minimum 6 months since Life)

<u>Boy Scout Troop</u>	<u>Varsity Crew</u>	<u>Venture Crew or Sea Scout Ship</u>
Patrol Leader	Captain	President
Asst. Senior Patrol Leader	Co-Captain	Vice-President
Senior Patrol Leader	Program Manager	Secretary
Troop Guide	Squad Leader	Treasurer
OA Representative	OA Representative	Quartermaster
Den Chief	Den Chief	Boatswain
Troop Scribe	Team Secretary	Boatswains Mate
Troop Librarian	Team Librarian	Yeoman
Troop Historian	Team Historian	Purser
Troop Quartermaster	Team Quartermaster	Storekeeper
Junior Asst. Scoutmaster	Chaplain Aide	Historian
Instructor	Instructor	Den Chief
Webmaster	Den Chief	Guide
Chaplain Aide	Webmaster	Chaplain Aide
Outdoor Ethics Guide	Outdoor Ethics Guide	Crew Leader
		Media Specialist
		Specialist

Putting it all Together



Submittal to Council – Include the Following

- Complete and Accurate Eagle Scout Application
- All requirements through Number six have completed and dated prior to scouts 18th Birthday
- Statement of Ambition
- Complete Project Booklet
 - All signatures on Proposal Page E, Project Report Page C
 - Pictures
 - Other items pertinent to project planning, organization, work
 - Donation receipts
 - Before , during, and After pictures
 - Thank you' s to donors
- Letters of Recommendation
- Other Awards, Scouting Awards, etc - This is a book you may want to keep, make it something you will be proud to show to your friends, family, wife, children, grandchildren...

Eagle Board of Review



- 📄 Eagle Board is a formal version of the Board of Reviews conducted for other Scout ranks
 - Not a retest of skills
 - Will evaluate Scout Spirit, unit leadership, participation, and leadership of service project. Questions may be challenging and thought provoking
- 📄 Held at district level
 - Convened once a month – Dates vary by district.
 - Scout should be in full uniform or a suit, have MB sash, handbook if possible
- 📄 Board must unanimously approve candidate
- 📄 If Board does not approve:
 - Must describe what was not satisfactory
 - Must define actions required to correct deficiency
 - Must document decisions in a letter to the Scout
 - Recommendation for when to reconvene.
 - District Chair will summarize in a letter to Scout, Scoutmaster, Committee Chair

Appeal of Eagle Board Decision



- 📄 Appeal process documented on pages 48-49 of NACPP
- 📄 The Scout or his parents may appeal
- 📄 Boards conducted under disputed circumstances are not appealable.
- 📄 Appeal is to Catalina Council Advancement Chairman.
- 📄 Council advancement committee will initiate a prompt review
 - All parties are interviewed
 - Decisions are documented in a report
 - Advancement committee members determine if another board should be convened.
- 📄 Council decision may be appealed to National Boy Scout Committee

Application by District



- 📄 Spanish Trails – Contact – Stan Stachowiak
stachow50@cox.net 520-722-4079, Turn in
Proposal to the Council office.
- 📄 Old Pueblo District – Contact Greg Reiter
gjreiter@gmail.com 520-579-2023
- 📄 Santa Cruz Valley – Contact William Cockrell
santacruz eaglereview@gmail.com 520-429-7487
- 📄 Cochise – Contact Gene Spier
spierfamily@yahoo.com 520-843-0767



Backup

Catalina Council, BSA

Resources



- 📄 Boy Scout Handbook,
- 📄 Boy Scout Requirements
- 📄 Advancement Committee Policies and Procedures - 33088B
- 📄 Eagle Scout Leadership Service Project Workbook -512-927A
- 📄 This presentation, Eagle Contacts, Project ideas, Eagle Project Book,
Eagle Application available at:

<http://www.scouting.org/scoutsource/BoyScouts/AdvancementandAwards/Resources.aspx>