

Minutes of the Council Executive Committee**February 16th, 2021**

The meeting was opened at 5:06 PM on Zoom by Kathy Winger, Council President. A quorum was present.

Present: Robert Bernheim, Roger Dahlgren, Jeff Hotchkiss, Jonathan Lang, Don Riegger, Brett Rustand, Lou Salute, and Kathy Winger.

Staff: Dan Rowland

Summary of Action:

- 1. Executive Board minutes** for January 19th, 2021 were reviewed. Dahlgren moved, Bernheim seconded, **approved**.
- 2. January Treasurer's report and financials** were presented by Council Treasurer Riegger. January marked the beginning of a new year and a fresh start for the Catalina Council. Management focused on closing the books for 2020 and getting a solid start to 2021. Both activities reflected positive signs for Scouting. Legislative changes at the end of December clarified the status of the Paycheck Protection Program (PPP) and allowed the Council to recognize loan forgiveness in 2020. Government support of nearly \$133,000, a successful \$24,000 business interruption insurance claim, along with a series of year-end adjustments, allowed the council to end 2020 with an operational deficit in the range of \$25,000. Positive results of approximately \$170,000 in Fund 3 (endowment) should lead the council to end 2020 with a healthy surplus on a consolidated fund basis.

January kicked off 2021 with a solid surplus of nearly \$23,000. Key income included Friends of Scouting of nearly \$39,000, renewed monthly investment income of \$8,875, and other revenue (mostly program fees) of \$17,800. Total Revenue of \$69,000 was \$5,000 over budget. Expenses remain suppressed with few activity and event costs and employee costs below budget due to below budget staff levels. Total expenses of \$46,300 were about \$11,500 below budget. The consolidated balance sheet remained strong with a month end enterprise value of \$3,678,000. Strong recharter activity left the custodial balances steady at \$126,500. Cash levels remain moderate while the Council maintained the interfund line of credit. The Council has been approved for another round of PPP (2) of \$120,000 but is deferring loan execution while evaluating new options under the Employee Retention Credits.

The Key 3 and multiple committees are evaluating bankruptcy settlement models and considering their impact on council financial positions. Catalina Council - # 011 Boy Scouts

Dahlgren moved, Bernheim seconded, **approved**.

3. Resolution Approvals:

- a. Approval of new youth representative to the board (see attached). Riegger moved, Dahlgran seconded, **approved**.
- b. Approval of Audit Committee for the coming year (see attached). Bernheim moved, Riegger seconded. **Approved**.

4. Discussion items:

- a. **National Bankruptcy** – VP of Administration Robert Bernheim reported on the latest developments. A new Council Claims fund formula has been shared by the Local Council Adhoc committee. Torts Plaintiff committee did have an assessment done for Double V Scout Ranch. We have noted with them it's restricted status via the BLM patent. The National Council is still working toward a global settlement that if reasonable we will want to be a part of. Some key decision points will be coming our way in the next few weeks.
- b. **Draft Strategic Plan** – SE Hotchkiss presented a draft 2021 strategic plan for discussion (see attached). Key comments and suggestions: need roadmap for next six months, more formal plan later, like the bullet points, add board members responsible, add diversity to manpower, add Lawton traditional Summer Camp for 2022, good working draft but less tactical more strategies needed. Continue to refine.

5. Reports & Updates

- a. **Unit Recharter** – Council Commissioner Lang reported on progress. 78% of units have rechartered although many of those have needed items missing. Following up with the unknown charters
- b. **Development** – VP Lou Salute thanked everyone for their support and said he looked forward to chairing the Advisory Board in the coming year. He updated the committee on our upcoming events, many virtual and our efforts to do our family FOS campaign virtually.
- c. **Program** – VP Dahlgran reported on our virtual council recognition week showcasing our new Silver Beaver recipients including our own Lou Salute, upcoming Eagle recognition week and April Community Good Turn. Still difficult to plan live events until Covid restrictions are lifted.

6. **SE Minute:** SE Hotchkiss announced that our Council does have two new female Eagle Scouts who will participate in the 2/21 Be the Change Facebook live event. He encouraged all to get online during our Eagle recognition week and reminded the group about our 2/27 Double V Scout Ranch workday.

7. Closing:

The meeting was closed at 6:15PM

Respectfully submitted,

Approved,



Jeffrey S. Hotchkiss
Scout Executive



Kathy Winger
Council President

Next Board of Directors meeting is set for March 16th, 2021 via zoom in conjunction with our Annual Meeting.

For approval as a Youth Representative & Program Participant

-Council Bylaws, Article IV, section 2

(Not more than two youth or adult program participants appointed by the Council President with the approval off the executive Board to serve for a term of 1 year)

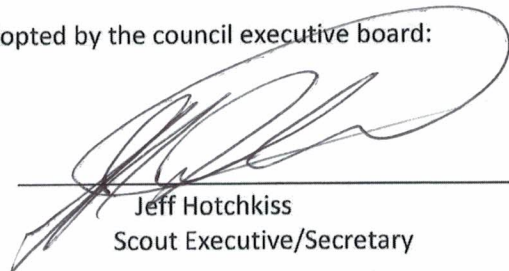
Gabriel Owens, Papago Lodge Chief to serve as the youth representative

Gabriel Owens has been a member of this lodge since 2016. He was the Victorio Chapter Chief for a year and a half. Then, became our Lodge Vice Chief of Activities in 2018, and maintained the role through to 2020. Some key events he has attended were NOAC in 2018, as well as NLS and Philmont in 2019. He has earned the Ala award, Founders Award, and the Arrowman of the Year for his service in 2019. He was awarded his vigil honor in 2019, and became an Eagle Scout in 2020.

The undersigned certified that this resolution was duly adopted by the council executive board:



Kathy Winger
Council President



Jeff Hotchkiss
Scout Executive/Secretary

2/16/21

Date

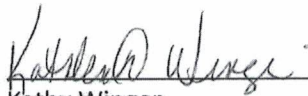
Resolution**- Approval of the Audit Committee –**

Whereas, the Catalina Council on an annual basis appoints an audit committee with the following responsibilities:

1. Meet as needed to address matters on its agenda, but not less frequently than twice each year. Additional meetings should be held to address matters such as possible conflict of-interest situations and to monitor compliance with the council's code of conduct.
2. Recommend to the board the appointment of an independent auditor to complete the annual audit of the financial statements of the BSA local council as required by the Standard Local Council Articles of Incorporation and Bylaws.
3. Have a planning meeting with the independent auditor and management to review the independent auditor's proposed audit scope and approach and approve the auditor's engagement letter.
4. Review the independent auditor's fee arrangements.
5. Have a post-audit meeting to review the draft copy of the financial statements and independent auditor's report and recommendations on internal control, operating procedures, and suggestions for improvements as outlined in the management letter.
6. Review compliance of the audit with the BSA standards on accounting and adequacy of management's policies and procedures on accounting and make recommendations.
7. Review the adequacy of disclosure of information with management.
8. Present the audited financial statements and audit findings to the board following review with the independent auditor.
9. Periodically review the council's system of internal control.
10. Review the independent auditor's performance using the BSA's audit checklist.

Be it Resolved, the Catalina Council appoints the following for 2021: Devin Allard to serve as Chair, Joe Daniszewski, and Bryan Eto to serve as members; Don Riegger, Council Treasurer, and Jeff Hotchkiss, Scout Executive, as ex-officio members.

This resolution adopted and duly recorded on February 16th, 2021



Kathy Winger
Council President



Jeffrey S Hotchkiss
Scout Executive/Secretary