

Minutes of the Council Executive Committee**April 19th, 2022**

The meeting was opened at 5:05pm at the Council Service Center by Don Riegger, Council President. A quorum was present. President welcomed Rob Samuelsen to the Executive Committee and all to a live meeting.

Present: Robert Bernheim, Roger Dahlgran, Jeff Hotchkiss, Jonathan Lang, Steve Odenkirk, Don Riegger, Rob Samuelsen and Kathy Winger.

Excused: Jerry King

Summary of Action:

1. **Executive Board minutes** for March 15th, 2022, were reviewed. Dahlgran moved, Lang seconded, **approved**.

2. **March Treasurer's report and financials** were presented by President Riegger in place of the traveling Treasurer King.

Operations Overview

- Net Revenue for March was over budget by more than \$6,000 for the month and is \$19,000 over budget for the year at \$169,000. Positive variance in FOS is a highlight.
- Expenses, in total, are below budget by almost \$3,600 for March and are now about \$3,000 under budget for the year.
- Year to date deficit of just over \$20,000 is similar to last year and is almost \$22,000 ahead of budget.

Financial Position Highlights

- Entity value at \$2,876,000 remains strong.
- Cash position is good; endowment short-term funds are sufficient for bankruptcy trust funding. Funding now expected in May.
- Accounts Receivable is popcorn money due from units and from Weaver or may need to be written off as returns.
- Balance in prepaid account due to this year's insurance premium. • Custodial accounts remain steady as unit activity increases.

Financial Trends

- A very positive match grant from the Conquistadors' of nearly \$34,000 will be realized in April.
- The Good Scout event, with over 200 bookings, should provide more positive news for April.

Lang moved, Samuelsen seconded, **approved**.

3. Resolution Approvals:

- a. Approval of Council Charter renewal (see attached) Lang moved, Samuelsen seconded, **approved.**
- b. Approval of new Check signing resolution (see attached) Lang moved, Samuelsen seconded, **approved.**

4. Consent items accepted:

- a. 0422 Properties Committee minutes
- b. 0422 Investment Committee minutes

Samuelsen moved acceptance, Lang seconded. **Approved**

5. Pillar Updates & discussion

- a. **Communications** – President Riegger shared the outline for the May 7th Board retreat.
- b. **Properties** – VP Odenkirk shared the Properties committee work on a camp strategic plan (see attached) and asked for adoption. Dahlgran moved, Winger seconded, **approved.**

6. Pillar Committee reports & updates

The committee received updates from Administration/People, Development, Program, Membership and Commissioner service groups.

- 7. SE Minute:** SE Hotchkiss welcomed the new members of this group and thanked all for their continued good work. He looked at the upcoming retreat as a new beginning for Scouting in southern Arizona.

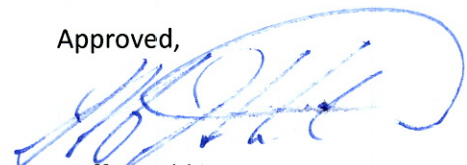
8. Closing: The meeting was closed at 7:03PM

Respectfully submitted,



Don Riegger
Council President

Approved,



Jeff Hotchkiss
Scout Executive/Secretary

Next Board of Directors meeting at CFSA on May 17th, 2022



APPLICATION FOR RENEWAL OF LOCAL COUNCIL CHARTER

For the year beginning July 1, 2022

Scan signed form and email to LCCR@scouting.org by May 1, 2022

The Boy Scouts of America charters local councils in order to accomplish its purposes and carry out its programs. The charters are issued for a period of one year and may be renewed annually upon application by local councils. The renewal of the charter is based on annual reports that show satisfactory efforts to meet the responsibilities of a local council in the Boy Scouts of America. The Boy Scouts of America may revoke or decline to renew council charters for failure to comply with the Bylaws, Rules and Regulations, or policies of the Boy Scouts of America, or in any instance where it deems such action advisable in the interests of Scouting.

The Catalina Council, Boy Scouts of America, hereby applies for renewal of its charter for the year beginning July 1, 2022.

This application has been reviewed and approved by the executive committee or executive board at a duly called meeting on April 19th, 2022 at which meeting a quorum was present, and the council specifically accepted its obligation to cooperate with the Boy Scouts of America and its representatives in promoting the program of the Boy Scouts of America in accordance with the provisions of the Charter, Bylaws, resolutions, policies, and Rules and Regulations of the Boy Scouts of America.

This council agrees with and accepts credit terms of the National Service Center and agrees to the payment of "late payment charges" commensurate with the laws of the state of Texas, from which invoices are issued.

Data submitted, to the best of our knowledge, represents an accurate and complete report of requested information. Finance reports have been prepared in conformity with accounting standards set forth in the *Local Council Accounting Manual*. This council agrees to submit its financial audit report for fiscal year ending December 31, 2021, a copy of the 990 form, management letter and response to: audits990@scouting.org by July 31, 2022.

Insurance & Risk Management

Local councils are required to have automobile liability insurance coverage of \$1,000,000 combined single limit (CSL) for owned, non-owned, leased or hired vehicles which also provides excess coverage to volunteers and employees engaged in official Scouting activities, on Scouting business, on council business or under your discretion.

If the council does not have owned vehicles, insurance must still be purchased to cover the council for non-owned, hired and leased automobile liability for employees and volunteers.

Councils must submit with the Local Council Charter application, a certificate of insurance for automobile liability and to show evidence of the following coverages:

- Automobile liability - \$1,000,000 with volunteer coverage endorsement or equivalent language
- Property Insurance
- Workers' Compensation
- D&O excess insurance (if purchased outside BSA offered)

***Please note that National Service Fee for each council was determined and shared earlier in the year.**

Council Name Catalina HQ city Tucson Council Number 11

Council President signature [Signature] Date 4/19/22

Council Commissioner signature [Signature] Date 4/19/22

Scout Executive signature [Signature] Date 4/19/22

Please scan signed form and certificate of insurance and email to LCCR@scouting.org by May 1, 2022. Your charter will be sent to your Scout Executive upon receipt of these items.

RESOLUTION

CHECK SIGNING

April 19th, 2022

Authorized Signatories for Checking Account, Savings Account, Safe Deposit Box, Wire Transfer

The following individuals are authorized to sign checks on behalf of the council:

Executive Board Volunteers

1. Don Riegger, Council President
2. Jonathan Lang, Council Commissioner
3. Jerry King, Treasurer

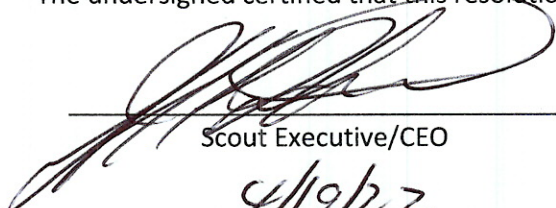
Staff

4. Jeff Hotchkiss, Scout Executive/CEO
5. Dustin Shoemake, Assistant Scout Executive

Subject to these conditions:


- Checks in amounts greater than \$1,000 shall require two signatures; one of whom must be an authorized executive board member signer.
- Checks presented for signature must be accompanied by a pre-check writing authorization signed by the Scout Executive or his designee and relevant documentation including purchase orders or payment authorization and invoices.
- No signer can be the sole signature for a check made payable to them or a business that they or their relatives are affiliated with.

The undersigned certified that this resolution was duly adopted by the council executive board:



Scout Executive/CEO
4/19/22

Date



Council President
4/19/22

Date