

Board of Directors Meeting MinutesTuesday, May 18th, 2021

The meeting was opened at 6:05 PM on Zoom by Kathy Winger, Council President. A quorum was present. Kathy noted it was nice to be both on zoom and live.

Attendance:

Executive Board members attending: Robert Bernheim, Becky Chambers, Joyce Contrades, Roger Dahlgran, Joe Daniszewski, Jean DiMaria, Dr. Dave Gibeault, Jonathan Lang, Clint Liechty, William Mills, Steve Odenkirk, Don Riegger Jr, Robert Sommerfeld, and Kathy Winger.

Excused: Frank Bouchard, Jack Clements, Bill Dickinson, Todd Jaeger, Joe Winfield, Frank Youdelman

Staff: Jeff Hotchkiss, Dan Rowland and Tracey Smalling

Summary of Action:**I. Administrative Matters**

- A. Approval of April 20th, 2021 Executive Committee minutes; approval of March 16th, 2021 Executive Board minutes; Moved by Dahlgran, seconded by Lang
Approved.

II. Treasurer's Report -Don Riegger, Council Treasurer, reported

- A. **Reviewed April financials:** The council closed April with a relatively modest budget deficit of about (\$11,000). Year-to-date deficit now stands at (\$29,000), only \$1,000 off budget. Shortfalls in Friends of Scouting (FOS) make up the bulk of the monthly and year-to-date deficit. However, the budgeted revenue shortfall of \$60,000 is nearly matched by a positive expense variance of about \$59,000.

Bright spots this month on the revenue side include \$5,750 in direct mail and \$6,200 in Scoutreach. Camping revenue of \$4,000 this month helps add to a \$1,500 camping surplus so far this year.

April expenses remain moderate at \$55,000, a \$9,000 positive variance to budget. Employment costs of \$31,600 is about \$5,000 underbudget reflecting the vacant professional position.

The Balance Sheet remains in solid condition with sufficient operational cash of \$155,000 and liabilities on track with prior year. The endowment fund remains healthy after recovering almost \$600,000 from last year's pandemic lows. Entity value now stands at \$3,648,000 and liquidity at nearly \$2,700,000.

The audit should be wrapped shortly. The council posted a \$95,000 positive adjustment to the 2020 Capital Fund for donated assets and services from the ABA sponsored workday at Double V.

The Property Committee evaluated the status of the camps this past month and made recommendations for some immediate needs. Management concurred and has sufficient funds to meet these out of budget needs. Existing designated funds combined with new commitments of governmental support provide about \$140,000 not originally anticipated in the budget. The Finance Committee reviewed the request with management and endorsed their recommendation. As reported last month, the council continues to closely monitor the bankruptcy proceedings and remains confident in the ability to meet updated settlement proposals. The funding call could come in the next thirty (30) days. Chambers moved, Lang seconded. **Approved.**

III. **Properties Report** – Vice-President of Properties Steve Odenkirk reported

Recent walkthrough and review of CC Camps –

May 1 – Camp Lawton

May 8 – Double V

These walking tours helped the Properties Committee develop an extensive list of needed repairs and prospective improvements at both camps. Detailed lists are under development.

SUMMARY - Both camps in need of major catch-up repairs and maintenance as well as significant improvements to remain competitive for Scouts going forward. Clearly a historic lack of both maintenance protocol and funding has contributed to their current overall condition.

Key considerations for each camp –

Lawton –

To Do List:

- Overall camp clean-up – removal of any / all unused materials – need to plan and execute as part of a future workday. Can be significantly accomplished by volunteers.
- High impact items recommended, approved by Key 4 & Finance Committee:
 - Gabion Wall/seating by dining hall – have \$30k proposal. Not covered in approved Forestry Management plan, a shade structure for the hill was. Jeff is in dialogue with the Forest Ranger
 - Dining Hall chimney sweep & repair – Prelim est. \$1,000

- ADA/Adult restrooms & showers – power wash, epoxy paint, resurface sink tops, replace sinks, add back mirrors, potential dropped ceiling. \$2,000
- Kamper kitchen oven replacement – have oven – need to organize contractor and execute
- Wifi upper staff hill – have quote, free installation, add \$89 per month bill
- Add small refrigerators to upper cabins (five) - \$1,000

Double V –

- Overall camp clean-up – removal of any / all unused materials – need to plan and execute as part of a future workday. Can be significantly accomplished by volunteers. Includes removal of donated vehicles, boats, trailers, and a large semi-trailer / mobile shower facility (Double V)
- High impact items recommended, approved by Key 4 & Finance Committee
 - Pool Cover – spend too much on water, chlorine & pump operation. Developing cost estimates
 - Rehab Sports Field Ramada – roof, flushless urinals, sinks & toilets (have plywood, do steel?) Prelim est. \$7,000
 - Fix Sports Field drinking fountains – Cost TBD
 - Add shade to Sports Field – Could use unused shelter at Cub archery

Seeking to create two sub-committees within the Properties Committee:

- (a) **Maintenance and Repair** – Focus on current camp conditions and ongoing repair and maintenance. Develop prioritized list of key repairs and improvements over the short-term (up to 18 months).
- (b) **Strategic Planning** – Develop a long-term strategic plan for each camp to include major fundamental analysis:
 - a. Can our Council support two camps vs. expenses incurred to return a property
 - b. What type of capital campaign will be needed to bring the camps to a full current status and create the appropriate ongoing repair and maintenance?
 - c. Properties – Number and qualification of staff & volunteers
 - d. Layout of current properties – in-need of modification? (EX. Encroachment of main campsites at Double V by new home development)

Communication between committees – need to cross-check expenditures on repairs to make certain that we are now spending short-term on a site that may be phased-out in longer-term plan.

Seeking to secure Sub-Committee Chairpersons in May and initiate these committees ASAP.

Need for immediate repairs & remediation. The priority list was reviewed, discussion followed on the Finance committee's recommendation. Riegger moved, Daniszewski seconded that we take up to \$60k in this found money to immediately begin working through this priority list. **Approved.**

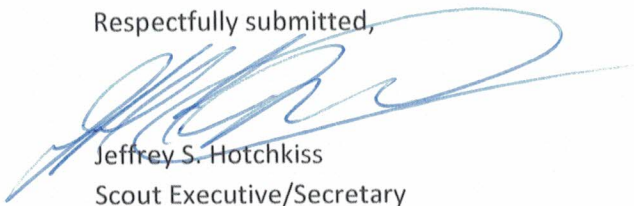
IV. Updates & Reports

- National Bankruptcy - Robert Bernheim, VP of Administration, updated the board. Mediation continues. More suggested formulas for local council participation in a global settlement. All are still within our ability to participate in.
- Friends of Scouting update – Se Hotchkiss reported on progress, currently at 41% of the campaign goal with our family campaign well behind expectations. He did report on good success with our virtual Good Scout award event. With Humberto Lopez's \$25k match we overachieved on our goal.
- Operations update – Roger Dahlgran, VP of Operations reported on the recent Program kick-off zoom presentation and on the upcoming Summer Adventure weekends
- Council Commissioner Jonathan Land reported on our current status to our Council Performance goals ✓
- Incoming Service Territory Commissioner Jim Tarleton reported on the new structure taking effect June 1st.

- V. **Scout Executive's minute** - SE Hotchkiss recognized Council President as a new member in the James E West society with her recent gift to the endowment. He encouraged all board members to think of joining this group with a gift. He also encouraged all to come up to Camp Lawton for a workday or to visit our Summer Adventure weekends in June.

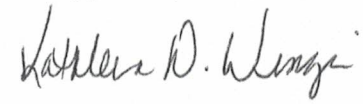
VI. Adjourned at 7:35 pm.

Respectfully submitted,



Jeffrey S. Hotchkiss
Scout Executive/Secretary

Approved,



Kathy Winger
Council President

Our next meeting is a Saturday Board Brunch at Camp Lawton on July 10th