

**Minutes of the Council Executive Committee****June 15<sup>th</sup>, 2021**

The meeting was opened at 5:03 PM via Zoom by Kathy Winger, Council President. A quorum was present.

**Present:** Robert Bernheim, Roger Dahlgren, Jeff Hotchkiss, Jonathan Lang, Steve Odenkirk, Don Riegger, Brett Rustand, and Kathy Winger.

**Guests:** Devin Allard, Audit Chair & Michelle Swoboda of the WipFli Audit firm

**Staff:** Tracey Smalling, Dan Rowland

**Summary of Action:**

- 1. 2020 Audit report** – Audit Chair Allard reported on a good unqualified (clean) audit. He commended the work of Treasurer Don Riegger and the Council staff in preparation for the audit. He noted that the Audit committee had reviewed the findings and approved the audit. He introduced Michelle Swoboda from the WipFli firm who went over the report. We had one significant deficiency due to the downsizing from the pandemic, segregation of duties, this has been addressed by management. Bernheim moved, Dahlgren seconded accepting and approval of the Audit. **Approved.**
- 2. 2020 Audit management response letter** – SE Hotchkiss shared the letter that addressed the significant deficiency noted in the audit. Lang moved, Bernheim seconded acceptance of this letter with spelling corrections. **Approved.**
- 3. Executive Board minutes** for May 18th, 2021, were reviewed. Riegger moved, Dahlgren seconded to approve with spelling correction. **Approved.**
- 4. May Treasurer's report and financials** were presented by Council Treasurer Riegger. May was on-budget with a surplus of \$9,800. We have reduced our year-to-date deficit to \$(17,700), again on budget. Big star on support was Good Scout Virtual Luncheon with a \$50,000 net with the \$25,000 donor match received. Scouting activity increases and contributed \$5,800 in May. Year-to-date revenue is off \$252,600, expenses down exactly the same to stay on budget. Staff costs still below due to open position. Occupancy/Maintenance will increase in future for camp facility spending. Liquidity is sufficient, endowment has short term funds available for bankruptcy settlement. Audit was completed and issued an unqualified (clean) opinion this week.

Lang moved, Dahlgran seconded, **approved**.

**5. Resolution Approvals:**

- a. Approval of 2020 excess expenditures (see attached). Bernheim moved, Lang seconded, **approved**.

**6. Updates:**

- a. **National Bankruptcy update** – VP of Administration Robert Bernheim reported on the latest developments. Mediation is in full swing and seems to be going well. We will soon receive another intent contribute statement with new numbers from the Adhoc local councils committee.
- b. **Operations update** – VP Dahlgran updated the group on Summer Adventure weekends (good program, OK attendance) and the Membership kick-off from last week that was very good. He also noted good sign ups for the upcoming NYLT course.
- c. **Properties update** – VP Odenkirk updated the group on committee work as well as the progress of our capital improvements & ABA workday priorities.
- d. **Commissioner's report** – Council Commissioner Lang updated the group on our Council performance status, and his recent trip to Philmont to learn more about the new BSA structure, we are now in Service territory 2.

**7. SE Minute:** SE Hotchkiss noted the great Membership kick-off and the new volunteers involved.

**8. Closing:** The meeting was closed at 6:14 PM

Respectfully submitted,



Jeffrey S. Hotchkiss  
Scout Executive

Approved,



Kathy Winger  
Council President

Next Board of Directors meeting is set for July 10<sup>th</sup> at Camp Lawton for brunch